



Shipley CE Primary

Friendship, Faith, Future

www.shipleyceprimary.com

School Information

2017-18

Address Shipley Church of England Primary School
School Lane
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West Sussex
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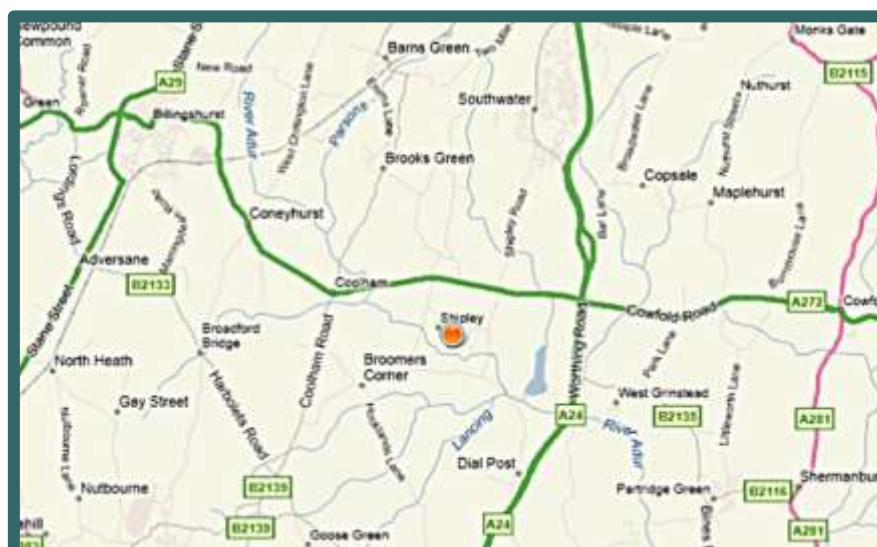
Headteacher Mrs. Jen Harvey BEd(Hons) NPQH
Chair of Governors Mrs. Penny Middleton-Burn
Pupils on Roll: 72

Shipley is a Voluntary Controlled Church of England school that caters for children 4 to 11 years.



How to Find Us

The school is situated south- west of Horsham, just off the A272 between the A24 and Coolham.



A very warm welcome to Shipley C.E. Primary School

At Shipley, we want the best for every child. Everything we do revolves around the children in our care.

We strongly believe that all children are entitled to an excellent education and our team of dedicated and committed teachers and support staff strive to meet the needs of all pupils. We aim to enthuse, inspire and support pupils and have high expectations for each and every one.

Friendship, Faith, Future

We work hard to foster pupils' love of learning and develop their capacity to persevere and be resilient. We help them value relationships and become reflective, exploring their spirituality.

We are very proud of our lovely school and the strong community that exists. We look forward to working in partnership with parents and carers to provide a safe, nurturing and inspirational place in which to learn and grow.

We would be delighted to show you around our school. To arrange a visit or for further information, please contact the school office on 01403 741298.



Jen Harvey
Headteacher

***“The shared understanding of the school’s vision of ‘Friendship, Faith and Future’
effectively underpins daily school life” Section 48 Inspection 2017***

Shipley School

We are very closely linked to the local community and visit St Mary's Church throughout the year at Harvest, Christmas and Easter. Reverend Pat Sinton visits the school each week to lead the worship assembly.

We are situated in a lovely rural location, with plenty of outside space including a large playground, trim trail, playing field, Peace Garden and a willow dome.



***“The Christian character of the school is shown through a strong inclusive ethos of nurture”
Section 48 Inspection 2017***

***“A culture in which core values, including high quality teaching and good behaviour, are shared.”
Ofsted 2014***

Our Mission Statement

"The teachers are there for me." Pupil survey



Friendship, Faith, Future is our motto. This was written by the children after a period of whole-school consultation. We fully understand the importance of the strong friendships pupils foster at Shipley.

"Good behaviour seen around the school" Section 48 Inspection 2017

Our school has a strong focus on high expectations and all children are supported to reach their full potential, facilitated by small class sizes and a very favourable teacher-to-pupil ratio. Each of our classes have 18 - 25 children with one teacher and one classroom assistant.

Willows	Reception	Age 4-5
Oaks	Years 1 & 2	Age 5-7
Ash	Year 3 & 4	Age 7-9
Sycamores	Years 5 & 6	Age 9-11

"Pupils show kindness and respect for each other, their teachers and visitors." Ofsted 2014

Child Protection and Safeguarding

The welfare of our pupils is of paramount importance. We listen to our pupils and take seriously what they tell us. All staff have a duty of care and a collective responsibility for safeguarding. Any concerns about children are reported to the designated Child Protection staff who are trained to deal with them and work alongside or refer to other agencies if necessary. There is a clear policy on Safeguarding and Child Protection procedures in the school. Adults on site are subject to security and identity checks, including the Disclosure and Barring Service (DBS) checks. ICT systems are subject to appropriate controls and restrictions. Pupils learn about keeping safe online through a specific unit of work and assemblies. Anti-bullying work is covered through the PSHE curriculum and assemblies.

Special Educational Needs

Children with Special Educational Needs and Disabilities (SEND)

The SENDCo works closely with parents to tailor provision within school and liaise with outside agencies. If a child is identified as having additional needs, the school follows the 2014 SEN Code of Practice guidance. Teachers are trained to adapt provision to ensure access to the curriculum. There is a team of well qualified and experienced teaching assistants to meet the learning and emotional needs of our pupils.



Children enjoy school and soon settle in due to the warm relationships adults establish with them.” Ofsted 2014

Curriculum

At Shipley we are very proud of our Creative Curriculum. Children are taught through whole school topics, planned on a four year cycle to ensure continuity through key stages. Topics reflect local, national and global issues and prepare pupils for life as a global citizen.

Each topic begins with a stunning start to launch the learning, involving a visit or visitor and ends with a fabulous finish. We place a high priority on first-hand experiences, aware that many opportunities for learning take place outside the traditional classroom setting. Off-site visits and visitors to school enhance the children's learning experiences.

Topics are driven by high quality and inspirational texts and books. Themes may have a scientific, historical or geographical focus. Some subjects are taught separately to the topic.

“Pupils have very positive, mature attitudes to learning due to lively, stimulating teaching.” Ofsted 2014

Towards the end of each term each class holds a sharing assembly where parents and carers are invited into school to share in the children's exciting topics.



Each week the whole School has the opportunity to take their learning outside to the school grounds, into the village and onto the Knepp Estate. The children learn to use tools and discover new skills.



All children learn Computing from a specialist teacher. This year every child and staff member in Years 3 and 4 are learning to play the Djembe Drums. We also offer specialist weekly sports coaching to each child in Years 2- 6, yoga to Year 1 and some of Year 5 and 6 and gymnastics to Years 2, 3 and 4.

Religious Education



As a Church of England school our religious teaching is centred on the Christian ethos as well as learning about and respecting other faiths. There is a daily act of worship as part of the morning assembly, which is based on the Christian *Values for Life and Roots and Fruits* programme.

Children may be withdrawn from the act of worship on religious grounds if parents request this in writing.

“Pupils say that faith is important so that you have faith in yourself, others and God.” Section 48 Inspection 2017

Reception 2017 with our Peace Garden in the background



Healthy Schools, the Environment and School Meals

Our commitment to healthy lifestyles extends to our comprehensive physical education provision. This includes two hours a week of PE, weekly multi-sports afternoon and a number of after-school clubs. The school takes part in local inter-school events, and has many exciting sporting days. Last summer Charlotte Edwards, the former England ladies cricket captain, came to the school for a coaching session.



Shipleigh was one of the first primary schools in West Sussex to offer locally produced hot school meals. The hot lunches are provided at the cost of £2.30 per meal, to include a main course and pudding. The ingredients are locally sourced and freshly cooked by "The Easy Lunch Company", based less than two miles from the school. A packed lunch service is also available. More information can be found on the company's website: www.theeasy lunchcompany.co.uk.

Alternatively, children may bring their own packed lunches in a plastic container, marked with the child's name.

All children in Key Stage 1 are entitled to a free school meal. Older children whose parents receive Income Support are also entitled to free meals. More information on meal provision is available from the school office.



Visits & Activities

Author visit from Brian Moses

At Shipley School we are committed to enhancing our curriculum by taking part in a number of visits and activity days which enrich our pupils' engagement with curriculum topics.

Recent destinations for day trips have included Southampton Sea City Museum, Amberley Museum, Marwell Activity Centre, the Bothy on the Knepp Estate, Sussex cricket at Arundel.



We also have frequent whole school activities such as Empty Classroom Day, Sports Week, Dance Day for Children in Need and Book Week.

We run a number of successful after-school clubs including lego, techno, dance, gardening, art, homework, choir and cross country and specialist coaching for Multi Sports, Yoga and Gymnastics.

Under the Sea topic



General Information

The School Day

School begins promptly at 8:40 am and ends at 3.05pm.

☒ 8:40 to 10.30

- Morning break

☒ 10.45 to 12:00

- Lunch

☒ 13:00 to 15.05

The School Year

Academic Year 2017–2018

Autumn Term 2017

Monday 4th September – Wednesday 20th December

Half Term 23rd October – 27th October

Spring Term 2018

Thursday 4th January – Thursday 29th March

Half Term 12th – 16th February

Summer Term 2018

Monday 16th April – Tuesday 24th July

Half Term 28th May – 1st June

The holiday dates are set by the Local Education Authority.

INSET days

Five days are set aside each year for staff in-service training.

Monday 4th September 2017

Tuesday 5th September 2017

Monday 30th October 2017

Friday 9th February 2018

Tuesday 24th July 2018

Admission Arrangements

The local authority co-ordinates admissions to Shipley CE Primary School, including requests for places in established year groups.

Parents can decide whether their child starts on a full-time or part-time basis. The statutory school age remains the term following the child's fifth birthday, which is when the child must be receiving full-time education. Parents still have the right to defer entry.

We encourage parents to visit our school, when they will have an opportunity to talk with the Headteacher and meet staff and pupils. Children starting school for the first time will be invited to join their class for a number of pre-school visits during the term before the child enters the school.



Transport, Arrival and Departure

County-financed transport is provided for children under eight years of age who live two miles or more from the School, and for children eight and over who live three miles or more from the School. A minibus transports the children from Dial Post, starting at Woodman's Farm on the A24.

The Early Bird Club runs from Monday to Friday 08.00 – 08.30am and costs £1.50 per child per day. Children are supervised in the hall. Please speak to the office if you are interested.

FOSS

Everyone in the school community is automatically a **Friend of Shipley School (FOSS)**, and this active parent-run body raises funds for transport on school trips, IT equipment, outdoor play equipment and other items by means of various social events throughout the year.

FOSS raise money for a number of projects that directly benefit pupils and we are very grateful to our wonderful team of parents who support our School.



“Parents hold the school in high regard,” Ofsted 2014

Behaviour and Pastoral Care

“Politeness and respect for others are regarded as the basis of all relationships between pupils and teachers.”

Section 48 Church Inspection

The excellent behaviour of pupils is a matter of great importance in the life of the school. We expect and enjoy honesty and kindness, whilst politeness and respect for others are regarded as the basis of all relationships between pupils and teachers. Golden rules are in place for the general wellbeing of the community so that all may work happily and successfully together.

Our older pupils train to be play leaders and learn to support younger pupils playing games at lunchtime.

Our Book Buddy system provides opportunities for pairs of younger and older children to enjoy sharing books together each week.

We have a School Council and Worship team elected annually by their classes.



Pastoral Care

An advantage of our small size is that teachers very quickly become aware of a child's individual needs, and we welcome frequent informal communication between parents and class teachers. We encourage an open door policy for parents. In addition to the formal consultation evenings, teachers are always available after school to discuss any issues. The Headteacher is also available either each morning or by appointment.

Uniform

Boys

Girls

Winter

Dark grey shorts or trousers
White shirt
Dark green sweatshirt
Plain grey or black socks

Plain black school shoes

Grey skirt/grey trousers or grey pinafore
White shirt or blouse
Dark green sweatshirt/cardigan
Plain white /grey socks or dark green tights
Plain black school shoes

Summer

Dark grey shorts or trousers
White polo shirt
Plain sandals that protect toes

Green and white striped dress (optional)
White socks
Plain sandals that protect toes

PE

Shoes: Indoors - black plimsolls Outdoors -Trainers
Green school shorts and green T-shirt
Sweatshirt/hoodie and/or grey/green tracksuit
PE bag (from school office)

Additional items

Forest School kit
Summer sun hat
Painting apron or shirt
Wellington boots – needed often
Book bag (from school office)

School uniform standards extend to jewelry, nail varnish and hair. There should be no nail varnish and no jewelry (other than a small, inexpensive watch or small stud earrings). Long hair should be tied back neatly with no oversized or bright accessories. No extreme styles or colours are permitted.

Shipleigh School sweatshirts, polo shirts, hoodies, fleeces, waterproof jackets and PE kit are available from www.taylormadeuniforms.co.uk

Please ensure all items are named and checked regularly. The school cannot accept any responsibility for personal clothing and possessions that are lost or damaged.

Teaching staff structure

Headteacher & SENDCo	Mrs Jen Harvey
Sycamores Class Teacher	Mrs Gill Simpson
Ash Class Teacher	Miss Lorna Richardson
Oaks Class Teacher	Ms Emma Stas
Willows Class Teacher	Mrs Sue Merry
ICT Teacher	Mrs Sue Upstone
Drumming Teacher	Mr Andy Walker
Sports Coach	Mr Carl Petros
Teaching Assistants	Mrs Joanne Gorton Mrs Judith Bell Mrs Joanna Wrate Mrs Leila Newman
SEN Teaching assistant	Mrs Sharon Dodd
Bursar	Mrs Sally Grimes
Secretary/Clerk to Governors	Mrs Karen Stocker
Midday Meals Supervisors	Mrs Jaclyn Hayman Mrs Sue Hayes
Premises Manager	Mr Rob Lewis



Parent Comments – Summer 2017

The outdoor facilities, garden and fields are well used.

I like the way children in all years interact and look after each other.

The children are bright, enthusiastic and proud of their school.

I appreciate the small class sizes and family like atmosphere.

Pupils receive plenty of attention and appear to respond, do well and enjoy attending school.

There is ease of communication with staff.

I appreciate the head's complete involvement and visibility.

There is external expert tuition – computers, sports coaches and music teachers.

There is support given to all individuals to succeed in anything and everything.