

Annual General Meeting Minutes

Friday 8th October 2020 at Shipley Primary school @ 9am
In Learning Barn.

Meeting started at 9.00am

Committee Members attended:

Mrs Jen Harvey - Headteacher and Friends of Shipley School President
Sarah Cuthbertson (Chair)
Gillian W (Treasurer)
Toyah Wigington
Fay Oxenford

Apologies from:

Amy Mason
Helen Osgood
Maggie Alexander

Agenda

1. Ordinary Business to Discuss

- The last AGM held on 14th October 2020 Via ZOOM, financial report checked and signed off by School governor Michelle Weight.
- Committee members going forward
- Amy Mason -Vice Chair has stepped down. Amy was presented with a bouquet of flowers and a thank you card for her 6 years helping withing the FOSS Committee.
- FOSS welcomes Helen Osgood who has taken on the Butterfly Garden.

2. Financial Report

Income for academic year September 2020 – 2021

Grand Total raised £4108.19

Expenses/Outgoings £9969.86

(There was a balance of £7645.92 in bank account at the beginning of the academic year, therefore FOSS is NOT in Deficit)

For a full breakdown of Finances please see Financial Report 20/21.

Current ongoing fundraising partners

- YourSchoolLottery.com
- Bags of Support
- Co-op @ Buckbarn
- Amazon Prime Shopping

3. **On-going Projects:**

Butterfly Garden and front borders – 1st Oct 2021

School Gates / Porch needs painting

Roof over old Boys loos to make storage area for Ramps being built for wheelfest so that the school can continue to benefit from them in the future, Sarah C has said

4. **Projects to be put into place if any –**

Foss discussed with Mrs Harvey the concerns we have as parents regarding drop off/pick up times and the volume of traffic. As the school numbers increase, so does the traffic. It was also mentioned that of some parents that still do not follow the suggested 'one way' route.

Suggestions included:

Road markings? A school comms again to parents to remind them the suggested one-way system for safety reasons. Banners/more signs. A rolling road drop off point (which can be extended to pick up in the future perhaps?) Staggered collection times.

Sarah C has offered to approach the Parish Council regarding getting the speed dropped to 20mph, and see if there is any additional signage that the council can offer. Mrs H has said that a Thursday afterschool club will be back on soon, which will dilute the volume of traffic. Mrs Harvey said she would look into a drop off area at the front where a member of staff can stand so that children are dropped off safely to school using the area outside the school as a rolling road drop off point, this will be looked into. FOSS has said they are happy to help with funding as this they believe helps enhance the school and pupil/staff welfare. Fay O offered info on what other schools do, and Mrs H was asked to approach William Penn to see what they do. Sarah C offered to have a look at other rural local schools and their parking situation and report back.

5. **Future Fundraising for 2021/22**

Autumn Term

'WheelFest' Thursday 21st October 2pm – 4pm (In-House)

An Outdoor fundraiser including 2 x courses in school and cross-country bike race for older children

Trophy for winners

Medals and certificates

Smoothy Bike

CogDog Bike maintenance Stand – Featuring 'Bradly Twiggins'

Tic-tac skate school

Skateboard ramps

Bike ramps

Refreshments

Tombola

Shipleigh CE Primary school Merchandise stall

– Including new Shipleigh school water bottles. RRP agreed at £5 each. Giving the school a profit margin of £1.50 per bottle.

Winter Term

- Winter Wonderland – 17th December 2021 (In-House)
Christmas Hamper and stocking Tombola
Snow machine /Music,
Candy floss
Tuck shop
Refreshments
2 x Mufti days for Hamper items
3rd Dec – Childs gift for stocking or hamper
10th Dec – Festive Item for hamper for all ages (No Alcohol)
- School Christmas packed lunch for Pupils/Staff/FOSS Committee/Governors
FOSS to Fund and Sarah C happy to organise with Mrs H/School office.

Spring Term

Mother's Day Pottery painting workshop? – Painting Plates
Bags of Support – Set a date
Easter disco – Covid-19 allowing

Summer Term

'Platinum' Soap Box Derby – Friday 3rd June (Bank Holiday) - Open to parish and general public.

Build and race A soap box down the hill in school lane.
Children's class/ Adults' class
Road closure to be applied for By Highways HDC.
Parking at Mrs Wests/ Simon Feaks?
Beer tent / BBQ in school grounds
PA system
Platinum Ambulance presence – PA have also said they are happy to sponsor event.

Sarah C to contact Palmer sports (Southwater) and HH (Shipley) for sponsorship

Platinum Village Day TBA (June 5th Possible? Bank Holiday) Awaiting to hear from church committee) – Stalls that COULD be run by Friends of Shipley School - volunteers permitting.

Main Fundraiser at parish day FOSS/Shipley school to organise a - 'Weed/Flower Show' – See below to raise money and profile of the school.

Children's classes such as;

Garden on a Plate
5 – a – day Critter – Vegetable Model
Cheese straws on a plate/ 4 x Jam Tarts

Adults Classes:

Home-made sloe Gin – David Howard From Cabin Pressure Gin (Horsham) agreed to Judge (alcohol Licence needed)
Family Favourite cake or Tray bake
Veg and Flower entries (Judged by Local Florist?)
Biggest Home-grown vegetable

Longest Vegetable (Runner, Broad, cucumber etc)

On the day entries of 'Reject Class' - Best Funniest shaped home-grown fruit or veg or baking disaster.

Flower arrangement using flowers from your garden or natural foliage (?)

Trophies awarded and Book tokens/Money prizes/Prizes from local businesses that have sponsored.

Possible stalls if Volunteers agree:

Hook a duck

Snail Racing

Splat a Rat

Wheel of Fortune

Sponge Throwing

School Wild West Summer fete – Shared with Willian Penn School at Coolham Park

Same stalls as village day. Each school in charge of their redecided/agreed stalls and take-home revenue from that. Mrs H is going to liase with The Head at William Penn to see if they would like to take part.

6. Any other business?

Fay O suggested Scholastic Books. A book company that supports schools founded in 1920 to publish books and magazines aimed at young readers, had purchased several of its smaller competitors. The company became the largest operator of children's book fairs in the country, a title it still holds today. Mrs H to look into This.

Mrs H suggested giving the local Nursery some Shipley mugs.

Sarah C said she would liase with Mrs H and office about getting the new water bottles on the school website.

Mrs H mentioned that some parents have asked if they can set up a Direct Debit to pay into the school as they cannot help with PTA events etc. Sarah C and Gillian has said they will liase with School Bursar to get this in action.

Sarah C mentioned the need to get FOSS signed up for Gift Aid. Sarah C to liase with School office / Gillian W and school bursar about actioning this.

Meeting adjourned at 9.47am

END