

Shipley CE School
Parent Teacher Association – Friends of Shipley School (FOSS)
Registered Charity No. 1101465

Annual General Meeting

Minutes

Wednesday 14th October 2020 (Zoom meeting)

Time Started: 9.30am

Committee Members Present

Mrs Jen Harvey - Head teacher and FOSS President
Sarah Cuthbertson (Chair)
Gillian W – Vice Chair
Toyah W
Nicola Williams

Others

Debbi- Lintott Robson

Zoom administrator - Nicola Williams

Apologies: - Amy Mason

Ordinary Business to Discuss

- The last AGM was held on 23th September 2019.
Banking was left as it was. With cheque book requiring 2 signatures to protect the Charities money.
- Committee members going forward
Sarah Cuthbertson happy to continue as Chairperson as no one else stepped forward to take over. Committee agreed for Sarah to continue in role.

Gillian Wray kindly offered to cover as Treasurer at the end of last academic year when MP stepped down, and no one else came forward. SW Thanked GW for her efforts on getting the books sorted for the AGM. GW offered to take up roll of Treasurer. GW was voted in as Treasurer. GW stepped down as Vice Chair. - Vice chair roll is currently vacant but it was discussed that FOSS can continue without a Vice chair.

Charlotte W has left school. Therefore, has left FOSS committee.

Treasurer's Report

Michelle Weight checked, verified and signed off the report for FOSS (**see attached**)

2019/20 academic year

Income - £8726.44

Expenditure - £8140.66

Current ongoing fundraising partners

- The 'Giving Machine' (*Shipleys account number for the Giving Machine is: 62108.*)
The Giving machine only brought £17.10 revenue last year. It was decided that FOSS would not push the charity anymore, as it isn't cost effective regarding time versus Revenue. The Account will be left open for any income that may be received still and because of hard work put in before with the scheme.

FOSS recently started an Account with 'Amazon Smile' and hoping that we will receive some funding from this. To be reviewed next AGM

- *FOSS to ask the school office to add to school website*

- 'Empties Please' is a charity where parents and teachers can dispose of empty printer cartridges which will be turned into funding AND Nature/Gardening points. Drop off box ordered.

No Change

- *Does the school wish us to stop this collection?*

- YourSchoolLottery.com – Amy Mason is rep
18 Supporters since Feb 2019 with 28 tickets sold each week.
That's 53.73 percent of the school participates.

Last months Funds: £44.40

This academic year: £66.00

Since launch: £276.00

Projected Annual Funds: £582.40

SC/AM will continue to promote the lottery with posters at school, social media posts.

£582.60 of £1,040.00 target so far (28 tickets of 50 goal)

Local Leaflet drop was done in summer.

Advert/Editorial in Shipleys Magazine

- We will ask the school office to add to the school website.

- **Current Harry Potter tour tickets prize**

- **Bags of Support –**

Total raised this academic year sept 19/20 - £85 (latest collection of £220 funding was not paid into Foss account by Bags of support in time to be included in this financial report, and will roll over to the next years statement.

Foss /Mrs H have agreed to run another remote drop off like before the week after ½ term. SC to organise.

- Co-op @ Buck Barn – Continues to support FOSS with refreshment items as and when needed.
- Mrs H said Tesco have given FOSS £25 gift card which FOSS agreed to put towards the Christmas lunch.

Other Business to discuss

School Chickens – Do we get more chickens? FOSS committee agreed Yes as there has been so much work and time has been put into the run. Mrs H said the children love having them at the school, and FOSS committee agreed it is part of nature and living in country side regarding animals dying and problems with Foxes. However, it was agreed by all, If we get more chickens the coup needs:

Electric fencing fitted – MRS Stocker had raised some concerns about children being given electric shocks, so it was discussed that it would be turned off during the day by school office. More work to run it fill holes/gaps– GW suggested she knows someone that can help us with fixing the gaps.

A Chicken rota with rules in place to ensure everyone understands what they are doing.

Chickens need to leave school and go to someone with suitable secure garden in holidays.

- WHAT DO WE NEED TO GET IF THIS IS THE CASE? SMALL COUP? /Cage for transport – To be discussed with Ms Wraite chicken coordinator and SC.
Max 3 chickens to make it possible for people to take them home.

FOSS Projects Completed/Ongoing:

Oaks/Willows 6 x blue all weather benches - £1898

Peace garden (Pergola for shade)– £1327.00 project now completed apart from ongoing garden maintenance in holidays.

- *Foss committee suggested can school ask the parents in R & Oaks to take on their children's outdoor class room gardening?*

Climbing Wall mural – £168.00

Football Goals - £476.00

Forest Shelter - Forest school shelter

- *(£2895 to be covered in next year's financial report)*

- *Does it need foot step for smaller children? SC To liaise with Mrs H.*

Learning Kitchen - £773.18

Other FOSS contributions to school include:

Victorian Workshop - £350.00

Topic books - £375.00

Wish Lists – £362.51

Current ongoing FOSS project

Sensory/Musical area

Archaeological dig Sand- £149.00

Musical Boom wacka drain pipes - Free

Rain wheel £595.00 (will fall into next years financial statement)

FOSS will be purchasing Turtle Drum soon:

@ £855.00 excl. VAT and shipping



Projects to be put into place and FUNDED BY FOSS

Ash Shelter

Wooden structure to provide shade for the classes outdoor area.

Awaiting quote from 'Ask the Butler' SC to liaise with School Bursar and Mrs H.

Fundraising for 2020/21

Autumn Term

Mufti day for Raffle hamper items – 4th November

Winter Term/Fundraisers

Winter Wonderland – 11th December 2020 2.45pm

Socially distanced with Christmas Hamper Raffle draw (See mufti day for hamper prizes). Hot choc sale and pre packed sweets/Biscuits/popcorn

Children's enterprise stall

Snow machine

Santa visit

Free Christmas Packed Lunch - last day of term (Fri 18th)

FOSS fund to fund and prepare to include:

Turkey/Cheese Sandwich

Satsuma

Choc sprouts

Ginger bread man

Packet of crisps

Christmas Crackers

School to send out form to parents in advance so that FOSS knows numbers, and any dietary requirements. Parents can opt out and send in their own packed lunch. SC to liaise with Mrs Stocker regarding form.

2021 Spring Fundraisers

Jaws N Claws – ‘I’m a teacher get me out of here’ - Covid19 pending.

5p Bottle Class challenge

Art Work Competition for Ash Class wall – Nature.

Mother’s Day workshop - Covid 19 permitting

2021 Summer Fundraiser

Wild west Show – To use this year’s plans that were due to pandemic cancelled.

Any other business

WhatsApp class chats – It was suggested that a disclaimer be put at the top of each WA chat, and possibly a letter going forward for people to sign, however, it was suggested by NW that it isn’t a ‘School’ chat forum and shouldn’t be made into one. SC pointed out there were already Governors on the groups as parents who can raise concern if there is ever a problem. So, it was decided to leave them as they are.

SC Thanked everyone for their time and closed meeting.

Next AGM scheduled for Oct 2021 – FOSS to maintain WA discussion for continued ongoing organisation.

Time End: 10.20am