



Shingley C E Primary School
School Lane, Shingley,
Horsham, West Sussex, RH13 8PL

Friendship, Faith, Future



DIOCESE OF CHICHESTER
Bishop's Commendation
2014

Headteacher:
Mrs Jen Harvey BEd(Hons) NPQH

Tel: 01403 741298
Email office@shingley.w-sussex.sch.uk
Website www.shingleyceprimary.com

6th November 2020

Dear Parents and Carers,

As we enter the second day of the national lockdown, it is timely to have some COVID reminders and bring some minor changes at Shingley to your attention. If our school community follow all the advice, it helps us keep our school open and our children healthy and safe.

Any child showing any of the following symptoms must not attend school:

- a **high temperature** – this means you feel hot to touch on your chest or back
- a **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours
- a **loss or change to your sense of smell or taste**

It is vital that our families follow guidance on self-isolation and engage with the NHS Test, Track and Trace system. A child with any of the above symptoms must not return to school until the quarantine period ends or the school have a copy of the negative test result.

If a family member shows any of the COVID symptoms, this also results in 14 days self-isolation for your child. In this case, home-learning activities, in addition to those already on the website and Google Classrooms, will be made available for your child. Please keep the office staff informed.

Drop off and pick-up

Year 3, 4, 5 and 6 pupils – 8.45am – 3.00pm

Reception & Y1 and 2 pupils 9.00am – 3.10pm

If there is more than one child in your family, please use the start/finish times for the oldest child

Please stick to the staggered start and finish times to prevent congestion at the school gate. Please also clear the area quickly, we cannot encourage parents to stay and chat in the playground or School Lane as it causes a blockage.

From Monday 9th November we ask all parents to wear face coverings when entering the school gates (unless you have an exemption). Staff will also be wearing face coverings to escort children to the gate so that we can give and receive messages from parents in the safest way possible.

A reminder to parents that travelling or waiting in a car with other parents is a breach of the restrictions. Households are not allowed to mix, therefore play dates, sleepovers and birthday parties are on hold. Emergency child care is the only context where pupils may mix out of school but this should be minimised.



West Sussex have advised us that travel in or out of local areas should be avoided, and parents, carers and staff should look to reduce the number of journeys they make. Travelling to deliver and access education is still permitted.

School events

The school is unable to host any events for parents this year. Sadly, that means we cannot invite parents to see Oaks Christmas nativity or the Christingle service held at school. However, we will record it for you to enjoy at home. There will be still be a Christmas meal for children at school and details will be sent out in the next couple of weeks.

And finally...Community Hub Support for Families in Need

The Community Hub, which was set up by West Sussex in March 2020, gives practical support and information to anyone adversely affected by COVID-19, which could include the provision of food and essential household supplies.

Contact is totally confidential and is available seven days a week, between 8am and 8pm when staff will be on hand to respond to enquiries.

You can find more information and request support online at

www.westsussex.gov.uk/covid19communityhub or to speak to someone call: 033 022 27980.

Kind regards

Mrs Jen Harvey

Headteacher

