



Shipley CE Primary

Friendship, Faith, Future

www.shipleyceprimary.com

School Information

2019 - 20

Address Shipley Church of England Primary School
School Lane
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West Sussex
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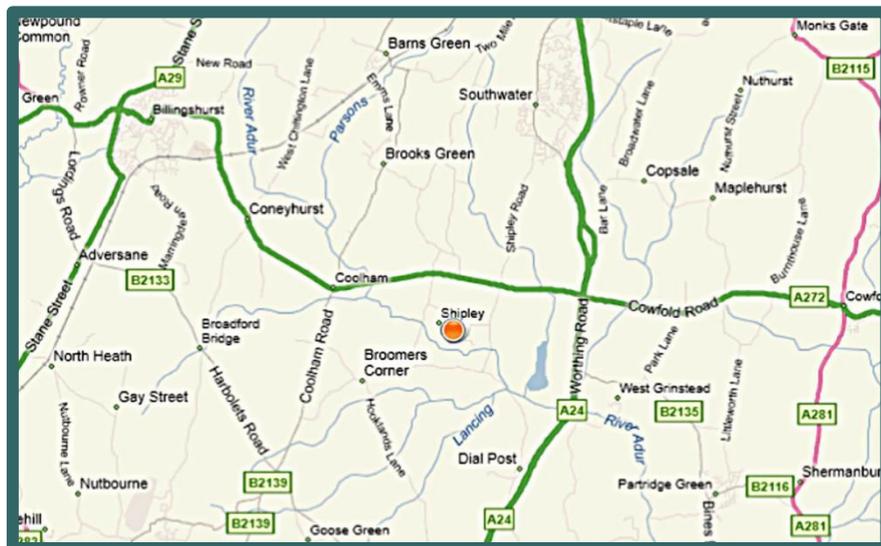
Headteacher Mrs. Jen Harvey BEd(Hons) NPQH
Chair of Governors Mrs. Penny Middleton-Burn
Pupils on Roll: 68

Shipley is a Voluntary Controlled Church of England school that caters for children 4 to 11 years.



How to Find Us

The school is situated south- west of Horsham, just off the A272 between the A24 and Coolham.



A very warm welcome to Shipley C.E. Primary School

At Shipley, we want the best for every child. Everything we do revolves around the children in our care.

We strongly believe that all children are entitled to an excellent education and our team of dedicated and committed teachers and support staff strive to meet the needs of all pupils. We plan to enthuse, inspire and support pupils and have high expectations for each and every one. Small class sizes and a high staffing ratio means every child has the best chance to reach their full potential.

Friendship, Faith, Future

We work hard to foster pupils' love of learning and develop their capacity to persevere and be resilient. We help them value relationships and become reflective, exploring their spirituality.

We are very proud of our lovely school and the strong community that exists. We look forward to working in partnership with parents and carers to provide a safe, nurturing and inspirational place in which to learn and grow. We would be delighted to show you around our school. To arrange a visit or for further information, please contact the school office on 01403 741298.

We are very closely linked to the local community and visit St Mary's Church throughout the year at Harvest, Christmas and Easter. Reverend Pat Sinton visits the school each week to lead the worship assembly.

We are situated in a lovely rural location, with plenty of outside space including a large playground, trim trail, playing field, Peace Garden and a Forest School area.

"The Christian character of the school is shown through a strong inclusive ethos of nurture" Section 48 Inspection 2017

"Behaviour around school is impressive. Pupils play very harmoniously and productively at lunchtime and breaktime." Ofsted 2018

Jen Harvey
Headteacher

Our Mission Statement

“The teachers are there for me.” Pupil survey 2018



Friendship, Faith, Future is our motto. This was written by the children after a period of whole-school consultation. We fully understand the importance of the strong friendships pupils foster at Shipley.

“The shared understanding of the school’s vision of ‘Friendship, Faith and Future’ effectively underpins daily school life” Section 48 Inspection 2017

Our school has a strong focus on high expectations and all children are supported to reach their full potential, facilitated by small class sizes and a very favourable teacher-to-pupil ratio.

Oaks	Reception/Years 1 & 2	Age 4-7
Ash	Year 3 & 4	Age 7-9
Sycamores	Years 5 & 6	Age 9-11

“The school’s work to promote pupils’ personal development and welfare is good. Pupils are generally keen to succeed and invest energy and enthusiasm into their learning.” Ofsted 2018

Child Protection and Safeguarding

The welfare of our pupils is of paramount importance. We listen to our pupils and take seriously what they tell us. All staff have a duty of care and a collective responsibility for safeguarding. Any concerns about children are reported to the designated Child Protection staff, who are trained to deal with them and work alongside or refer to other agencies if necessary. There is a clear policy on Safeguarding and Child Protection procedures in the school. Adults on site are subject to security and identity checks, including the Disclosure and Barring Service (DBS) checks. ICT systems are subject to appropriate controls and restrictions. Pupils learn about keeping safe online through a specific unit of work and assemblies. Anti-bullying work is covered through the PSHE curriculum and assemblies.

“100% of parents believe their child feels safe/well looked after.” Parent Survey 2019

Special Educational Needs

Children with Special Educational Needs and Disabilities (SEND)

The SENDCo works closely with parents to tailor provision within school and liaise with outside agencies. If a child is identified as having additional needs, the school follows the 2014 SEN Code of Practice guidance. Teachers are trained to adapt provision to ensure access to the curriculum. There is a team of well qualified and experienced teaching assistants to meet the learning and emotional needs of our pupils.



“Pupils with SEND are well supported. They make at least as strong progress as their peers, and some individuals make very strong progress because they are provided with carefully planned support.” Ofsted 2018

Curriculum

At Shipley we are proud of our broad and creative curriculum. It is designed to engage pupils at all levels with exciting learning and quality texts to drive the learning. High quality teaching and learning experiences underpin the curriculum planning. Topics reflect local, national and global issues and prepare pupils for life in a rapidly changing world.

The children learn from specialist staff, including computing and sports specialists. French is taught in Key Stage 2 and music clubs are available at lunchtime. Curriculum is often immersive, allowing children to make strong connections while developing relevant skills.

“Current pupils make strong progress from their starting points because they are taught well and want to succeed.” Ofsted 2018

The school has a strong commitment to learning outside the classroom. Wherever possible, curriculum learning is based on first-hand experiences. Visits and visitors are planned to enhance classroom learning. These include local visits, eg Knepp Estate, or more specialist venues such as Winchester Science Centre and Planetarium, The Hawth Theatre in Crawley for dance and music festivals, Junior Citizen for Year 6 in Horsham and Little Big Street for Reception in Rudgwick. The beautiful and versatile school grounds are used for many outdoor learning experiences.



All children access Forest School and the school has two dedicated Forest School areas in the grounds. Children learn how to grow plants, create shelters, light a fire, use tools, sculpt, work as a team and gain a healthy respect for the outdoors. Conservation work is an integral part of this learning. The gardens, pond and the school hens are also cared for by the children.



Religious Education



As a Church of England school our religious teaching is centred on the Christian ethos as well as learning about and respecting other faiths. There is a daily act of worship as part of the morning assembly, which is based on the Christian *Values for Life and Roots and Fruits* programme.

Children may be withdrawn from the act of worship on religious grounds if parents request this in writing.

“Pupils say that faith is important so that you have faith in yourself, others and God.” Section 48 Inspection 2017

Reception Class



Healthy Schools, the Environment and School Meals

Our commitment to Healthy lifestyles extends to the comprehensive provision for physical education. The school has been awarded the Active Mark Gold Award (2018/2019). Pupils have at least two hours of quality PE per week with additional active time such as the Daily Mile and outdoor learning. Lunchtime activities include table tennis club, football and dodgeball. There is a very diverse range of after school clubs for all to enjoy including basketball, tennis, bikes, cross country running, multi-sports, golf, gymnastics and many more.



Shipleigh was one of the first primary schools in West Sussex to offer locally produced hot school meals. The hot lunches are provided at the cost of £2.35 per meal, to include a main course and pudding. The ingredients are locally sourced and freshly cooked by "The Easy Lunch Company", based less than two miles from the school. A packed lunch service is also available. More information can be found on the company's website: www.theeasycompany.co.uk. Alternatively, children may bring their own packed lunches in a plastic container, marked with the child's name.

All children in Key Stage 1 are entitled to a Universal Infant Free School Meal. Older children whose parents receive Income Support are also entitled to free meals. More information on meal provision is available from the school office.



General Information

The School Day

School begins promptly at 8:40 am and ends at 3.05pm.

☒ 8:40 to 10.30

- Morning break

☒ 10.45 to 12:00

- Lunch

☒ 13:00 to 15.05

The School Year

Academic Year 2019–2020

Autumn Term 2019

Monday 2nd September – Friday 20th December

Half Term 28th October – 1st November

Spring Term 2020

Monday 6th January – Friday 3rd April

Half Term 17th – 21st February

Summer Term 2020

Monday 20th April – Monday 20th July

Half Term 25th May – 29th May

The holiday dates are set by the Local Education Authority.

VE Day – Bank holiday – Friday 8th May 2020

INSET days

Five days are set aside each year for staff in-service training.

2nd September 2019

25th October 2019

4th November 2019

14th February 2020

20th July 2020

Admission Arrangements

The local authority co-ordinates admissions to Shipley CE Primary School, including requests for places in established year groups.

Parents can decide whether their child starts on a full-time or part-time basis. The statutory school age remains the term following the child's fifth birthday, which is when the child must be receiving full-time education. Parents still have the right to defer entry.

We encourage parents to visit our school, when they will have an opportunity to talk with the Headteacher and meet staff and pupils. Children starting school for the first time will be invited to join their class for a number of pre-school visits during the term before the child enters the school.

"The school is highly inclusive." Ofsted 2018



Transport, Arrival and Departure

County-financed transport is provided for children under eight years of age who live two miles or more from the School, and for children eight and over who live three miles or more from the School. A minibus transports the children from Dial Post, starting at Woodman's Farm on the A24.

The Early Bird Club runs from Monday to Friday 08.00 – 08.30am and costs £1.50 per child per day. Children are supervised in the hall. Please speak to the office if you are interested.

The Windmills After School Child Care Club provides high quality and affordable after school care as part of the extended schools provision up to 5pm on Tuesday and Wednesday. Please contact the office for more details.

FOSS

Everyone in the school community is automatically a **Friend of Shipley School (FOSS)**, and this active parent-run body raises funds for transport on school trips, IT equipment, outdoor play equipment and other items by means of various social events throughout the year. FOSS get together regularly to organise events. The informal get togethers are for all parents and are a great chance to make friends and get involved.



Behaviour and Pastoral Care

“Politeness and respect for others are regarded as the basis of all relationships between pupils and teachers.”

Section 48 Church Inspection 2017

The excellent behaviour of pupils is a matter of great importance in the life of the school. We expect and enjoy honesty and kindness, whilst politeness and respect for others are regarded as the basis of all relationships between pupils and teachers. Golden rules are in place for the general wellbeing of the community so that all may work happily and successfully together.

We have a School Council and Worship team elected annually by their classes.



Pastoral Care

An advantage of our small size is that teachers very quickly become aware of a child's individual needs, and we welcome frequent informal communication between parents and class teachers. We encourage an open door policy for parents. In addition to the formal consultation evenings, teachers are always available after school to discuss any issues. The Headteacher is also available either each morning or by appointment.

Uniform

Winter

Dark grey shorts or trousers
Grey skirt/grey trousers or grey pinafore
White shirt or blouse
Dark green sweatshirt/cardigan
Plain grey, black or white socks or dark green tights
Plain black school shoes

Summer

Dark grey shorts or trousers
Green and white striped dress (optional)
White polo shirt
Plain sandals that protect toes

PE

Shoes: Indoors - black plimsolls Outdoors -Trainers
Green school shorts and green T-shirt
Sweatshirt/hoodie and/or grey/green tracksuit
PE bag (from school office)

Additional items

Forest School kit
Summer sun hat
Painting apron or shirt
Wellington boots – needed often
Book bag (from school office)

School uniform standards extend to jewelry, nail varnish and hair. There should be no nail varnish and no jewelry (other than a small, inexpensive watch or small stud earrings). Long hair should be tied back neatly with no oversized or bright accessories. No extreme styles or colours are permitted.

Shipleigh School sweatshirts, polo shirts, hoodies, fleeces, waterproof jackets and PE kit are available from www.taylormadeuniforms.co.uk

Please ensure all items are named and checked regularly. The school cannot accept any responsibility for personal clothing and possessions that are lost or damaged.

Teaching staff structure

Headteacher & SENDCo	Mrs Jen Harvey
Sycamores Class Teacher	Ms Emma Stas
Ash Class Teacher	Mrs Gill Simpson
Oaks Class Teachers	Mrs Susie Fuller
	Mrs Lorna Jessopp
ICT Teacher	Mrs Sue Upstone
Sports Coach	Mr Carl Petros
Teaching Assistants	Mrs Joanne Gorton
	Mrs Judith Bell
	Mrs Joanna Wrate
	Mrs Sharon Dodd
Bursar	Mrs Sally Grimes
Secretary/Clerk to Governors	Mrs Karen Stocker
Midday Meals Supervisors	Mrs Denise Aldridge
Premises Manager	Mr Rob Lewis



Parent Comments – Summer 2019

My son feels safe at school.

School is friendly and fun but well structured.

Our child is encouraged to be curious and there are lots more questions at home.

The sharing assemblies – good opportunity for children to show parents their work for the term.

School always responds to any concerns I have

Most things are great and we are really happy!

Teachers are accessible and approachable

Love the clubs and outside activities

Reading is encouraged

Strong community and an improving school.

Topics for terms – it's good its whole school learning rather than each class doing individual topics.

Shipleigh School is fantastic – teachers and Mrs Harvey are brilliant